



Volunteer Opportunities

Great events cannot be held without the enthusiasm of great volunteers.

If you can spare an hour or two to help out, please contact us: volunteer@sianbradwell.com

GUIDELINES FOR BARTENDERS

1. Bartenders must be 18 years of age or over.
2. Please try to be at the park 20 minutes before the scheduled start of your shift, to familiarise yourself with Park Co-ordinators, storage areas, food and beverage products and prices.
3. If you are on the first shift and are asked, please help put up the tarpaulins over the work area to provide shade from the sun or shelter from the rain.
4. Set up the bar area so that one tub is used for all brands of beer and one for soft drinks and fruit juices. This saves ice and makes the product easier to find.
5. Display sample cans of beverages at the front of the booth, and sample bags of chips on the uprights.
6. Cans of the same brand should be kept in the same area of the tub as far as possible. When the supply must be replenished, move the cold cans to the front of the tub, and put warm cans at the back. This process should be on-going.
7. Customers must pay by ticket only. Do not accept cash.
8. Wipe down the serving area from time to time to ensure spills are removed and to avoid attracting insects.
9. If you notice supplies are running low, or you encounter problems with any equipment, please bring it to the attention of one of the Park Co-ordinators, who will make a request for additional supplies. Up to one hour may be needed for the student helper to collect supplies and return to your park, so please try to inform the Park Co-ordinator well in time.
10. If the park is quiet and there are no customers waiting to be served, please take a clear plastic bag and walk around the park collecting empty cans, as these are recyclable and will help us donate a little more to the Montreal Children's Hospital.

THANK YOU SO MUCH *for sharing your precious time with us!*



Sian Bradwell Softball Tournament ★ Tournoi de balle molle Sian Bradwell

For Children With Cancer ★ pour les enfants atteints du cancer

Montreal Children's Hospital
Hôpital de Montréal pour enfants



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GUIDELINES FOR COOKS

1. Please try to be at the park 20 minutes before the scheduled start of your shift, to familiarise yourself with Park Co-ordinators, storage areas and procedures.
2. If you are on the first shift, please help put up the tarpaulins over the work area to provide shade from the sun or shelter from the rain.
3. Gas barbecues can be extremely dangerous if used improperly, and should be used with great caution. Before turning a gas barbecue on, make sure that the connections have been made correctly, and that gas is not leaking from one of the valves. If you have any misgivings, contact the Park Co-ordinator immediately.

N.B. Barbecues should be turned on ONLY when needed (about the 5th inning of each game or when there are customers) because they become extremely hot. These barbecues are made for home use and are not intended to be on for long periods of time. Please use great caution when using them.

4. About the fifth inning of each Men's game or the 4th inning of a Mixed game, take out hot dogs, hamburgers and sausages and place on the barbecue. Place hot dog buns on the upper rack to warm up.
5. If you notice supplies are running low, or you encounter problems with any equipment, please bring it to the attention of one of the Park Co-ordinators, who will make a request for additional supplies. Up to one hour may be needed for the student helper to collect supplies and return to your park, so please try to inform the Park Co-ordinator well in time.
6. Wipe down the serving area from time to time to ensure spills are removed and to avoid attracting insects.

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GUIDELINES FOR CASHIERS

If you are asked, a copy of the alcohol permit for your park will be in the cash box.

1. Please try to be at the park 20 minutes before the scheduled start of your shift to familiarise yourself with Park Co-ordinators, prices and products.
2. Each cashbox will have a float at the start of the day and at the end of the day in preparation for the next day. If you run low on change, inform the Park Co-ordinator.
3. Customers must pay for refreshments by using tickets which must be paid for in cash only: \$1 per ticket.
4. Keep cash for different items in separate bags, as far as possible, as this will help us in putting together the financial results of the tournament and identify areas where we can improve.
 - ★ FOOD AND BEVERAGES can be left loose, as this will be the bulk of the cash.
 - ★ DONATIONS (take name and address for donations of \$20 or more, for tax receipts).
 - ★ T-SHIRTS or other merchandise, if sold.
 - ★ RAFFLE DRAW tickets.
5. DO NOT leave the cash box unattended at any time. If you must leave, please give the cash box to the Park Co-ordinator.
6. The cashier is the only person who is allowed to handle the cash box. Other volunteers should not remove or put in any money.
7. From time to time, the Treasurer or Assistant Treasurer will come around to empty the cash box and leave the float. This person will be carrying (and will show) an identification badge. These are the ONLY people authorised to empty the cash boxes, and when they do, they will place a receipt in the cash box, stating the amount taken out, and it will be initialled by the Treasurer/Assistant and Park Co-ordinator.
8. The Park Co-ordinator may, from time to time, take out cash to have the Student Helper purchase emergency supplies. In this case, he or she will sign a receipt stating the amount removed. Upon the return of the Student Helper, please ask this person for a receipt for the item(s) purchased and put in the cash box.
9. If you are the last person of the day working as cashier, please hand the cash box to the Park Co-ordinator at the end of the evening.

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